**FRASER RIVER MIDDLE SCHOOL**

**Parent Advisory Council (PAC) Meeting**

**Fraser River Middle School**

**Minutes –October 4, 2021 -On Site and Zoom**

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| **AGENDA** |  | **Action** |
| 1. Call to Order | Territorial Acknowledgement and Welcome  ***New Westminster Schools recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.*** | * Claudia Gastaldo * Called to action 7:07 |
| 1. Attendance |  | * Christine Stover |
| 1. Approve Agenda | Additions/deletions to the agenda | * Karen approved, Francis Second |
| 1. AGM | * Review Roles, Responsibilities, and Need for Executive PAC * Call forward parents/guardians who wish to be on the executive / clarify specific roles * Nominate / 2nd nomination/ vote each member in to specific role * Clarify PAC dates for the year * Call AGM to an end * Continue with General PAC Meeting | First part of the AGM was to vote in new members to the PAC and go over the duties.  The Executive of PAC that was Elected and Re-elected:  Claudia Gastaldo – Co Chair  Winnie Chau – Co Chair  Christine Stover – Secretary  Francis Ribeiro – Treasurer  Karon Trenamon - Fund Raising  Nadine Nembhard – Member at large  Charmaine Urbano – Dpac Rep  Allison Flannagan – consistent member of the Pac  PAC Dates of the Year  Monday, Nov 1st  Monday, Dec 6th  Monday, Feb 7th  Monday, March 7th  Monday, April 4th  Monday, May 2nd  Monday, June 6th  Meetings 7pm – 8:15  Agm was called to and end.  And continued with General Pac Meeeting |
| 1. Pass previous minutes | * Review Past Minutes – June General | * Minutes passed. |
| 1. Principal’s Report | * Ongoing update and report | * Jen Harrison   A review of the Month of September. Truth and Reconciliation week of Sept 10th was very successful. Stories were shared, an assembly on Reconciliation Day and the constant work and conversations the teachers are doing with the kids are very positive.  Terry Fox run on Sept 24th went very well just under 800.00 raised  Website has been expanded, the sports and clubs are open as well and the information can be found on the website.  Sports and clubs are back on with high energy. Ski club will also be in place.  Talked about the Foundation Skills Assessment for Grade 7s, snapshot of where kids are in numeracy and literacy.  Oct 8th – fun day and pizza for lunch!  Talked about the upcoming student led conference taking place.  Newsletters also come out about every 3 weeks with a lot of information of what is happening in the school community. |
| 1. Treasurer’s Report | * Create budget for the year * Share starting balance and take suggestions | * Claudia Gastaldo shared the budget for this year. Talked about the gaming fund we receive 10k from the fund. What it can be used for: * Extra curriculum activities, school spirit and family programs, school event refreshments, field trips and transportation, student camp, student clubs, sports equipment, school leaving ceremony youth worker supplies. * Any ideas that we can come up with as an activity, event? Think of some ideas and bring back to the next meeting. * The budget was voted in. |
| 1. NW Youth Services | * Ongoing monthly update | * Angelene Prakash * Angelene is our youth worker. A huge resource for our after-school programming, middle school youth center. Talked about the youth centre drop in program at FRM. Monday and Wednesday after school 3:15-5:15 and Fridays 3-9 with dinner served. One dollar every time. Youth are free to come and go as they please. They do not have to stay the whole time and can leave whenever they want. Angelene informed us, that she will be moving on to another opportunity. And the youth worker replacement will be stepping in. Angelene’s last day was Oct 15th. She will be greatly missed, and we thank her for all her hard work and commitment to our students and school community. |
| 1. DPAC Report | * Meeting updates * Info passing to new DPAC Rep | * Karon Trenaman * Sept 23rd was first meeting. It is the third Thursday of every month. Superintendent Karim gives his report and Kathleen is the Chair. There wasn’t much to report from the last meeting. |
| 1. Fundraising/ Grants | * Spirit Wear   + Timeline? | * Our main fund raising is usually the Spirt Wear and its very successful. Takes place twice a year. Fall/Winter and Spring/Summer The spring/summer is also for the feeder schools for the new Grade 6 students. |
| 1. Community Building | * Welcome Coffee and treats for new parents on first day * What is coming up that we can support? * Pizza Day for students October 8 – parent volunteers needed | * The welcome Coffee for new parents went very well and we had great feedback. Oct 8th is Pizza Day and looking for volunteers. * Looking for volunteers for band concert in December. We also support families in need … looking for local business wanting to donate. |
| 1. Teacher Appreciation | * What are the Covid parameters? * Traditionally, we do an October “Thank You” to staff | * Staff Appreciation in October, usually parents bring in baked goods. Because of covid, PAC will purchase bakery items and coffee. Another Teacher Appreciation takes place end of the year, and Christmas time. |
| 1. Miscellaneous | * Transportation/ Safety - any updates? * Website – maintenance - update | * Bus Transportation – so far it has been very discouraging. No help from the district. Seemed like a waste of time. No room in the budget. Kathleen from   Dpac said there is no progress for transportation for kids in NW.   * Pac has ditched the old website and connected to school website. There is a tab with PAC and minutes will be up on there. |
| 1. Next Meeting | * Monday, November 1, 2021 – General | Zoom and in Person starting 7pm. We will be discussing the transportation issue and have a survey going out from the PAC was discussed near end of the meeting. |
| 1. Adjournment | Thank you for coming! | Meetiing dismissed 8:11pm |

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| **FRMS PAC 2020/2021** |  |  |  |  |
| *31-Aug-21* |  |  |  |  |
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| **Income** | **Gaming** | | **General** | |
|  | projected | actual | projected | actual |
| **Gaming Account** |  |  |  |  |
| Carry-forward | $ 421.07 | $ 421.07 |  |  |
| Gaming grant | $ 10,200.00 |  |  |  |
|  |  |  |  |  |
| **General Account** |  |  |  |  |
| Carry-forward |  |  | $ 2,431.10 | $ 2,431.10 |
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| Misc. fundraising |  |  | $ 800.00 |  |
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| **Total income** | **$ 10,621.07** | **$ 421.07** | **$ 3,231.10** | **$ 2,431.10** |
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| **Expenses** |  |  |  |  |
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| **Administrative** |  |  |  |  |
| Bank fees | $ 18.00 | $ 1.50 | $ 18.00 | $ 1.50 |
| Meeting refreshments |  |  | $ 50.00 |  |
| Office supplies, postage, website management |  |  | $ 200.00 |  |
| Miscellaneous |  |  | $ 150.00 |  |
| **Subtotal** | **$ 18.00** | **$ 1.50** | **$ 418.00** | **$ 1.50** |
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| **Community Building** |  |  |  |  |
| PAC School Spirit/Family Engagment (ie. Sports Day) | $ 1,200.00 |  |  |  |
| Refreshments at school events (Band concerts, etc | $ 250.00 |  |  |  |
| Staff appreciation |  |  | $ 1,200.00 |  |
| **Subtotal** | **$ 1,450.00** | **$ -** | **$ 1,200.00** | **$ -** |
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| **Extra-Curricular** |  |  |  |  |
| Field trips/transportation | $ 4,200.00 |  |  |  |
| Student camp support funds | $ 800.00 |  |  |  |
| Student clubs | $ 500.00 |  |  |  |
| Athletics/sports equipment | $ 500.00 |  |  |  |
| School leaving ceremony | $ 500.00 |  |  |  |
| **Subtotal** | **$ 6,500.00** | **$ -** | **$ -** | **$ -** |
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| **Facilities/Supplies/Equipment** |  |  |  |  |
| Youth Worker supplies |  |  | $ 300.00 |  |
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| **Subtotal** | **$ -** | **$ -** | **$ 300.00** | **$ -** |
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| **Total expenses** | **$ 7,968.00** | **$ 1.50** | **$ 1,918.00** | **$ 1.50** |
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| **Balance** | **$2,653.07** | **$ 419.57** | **$ 1,313.10** | **$2,429.60** |
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