

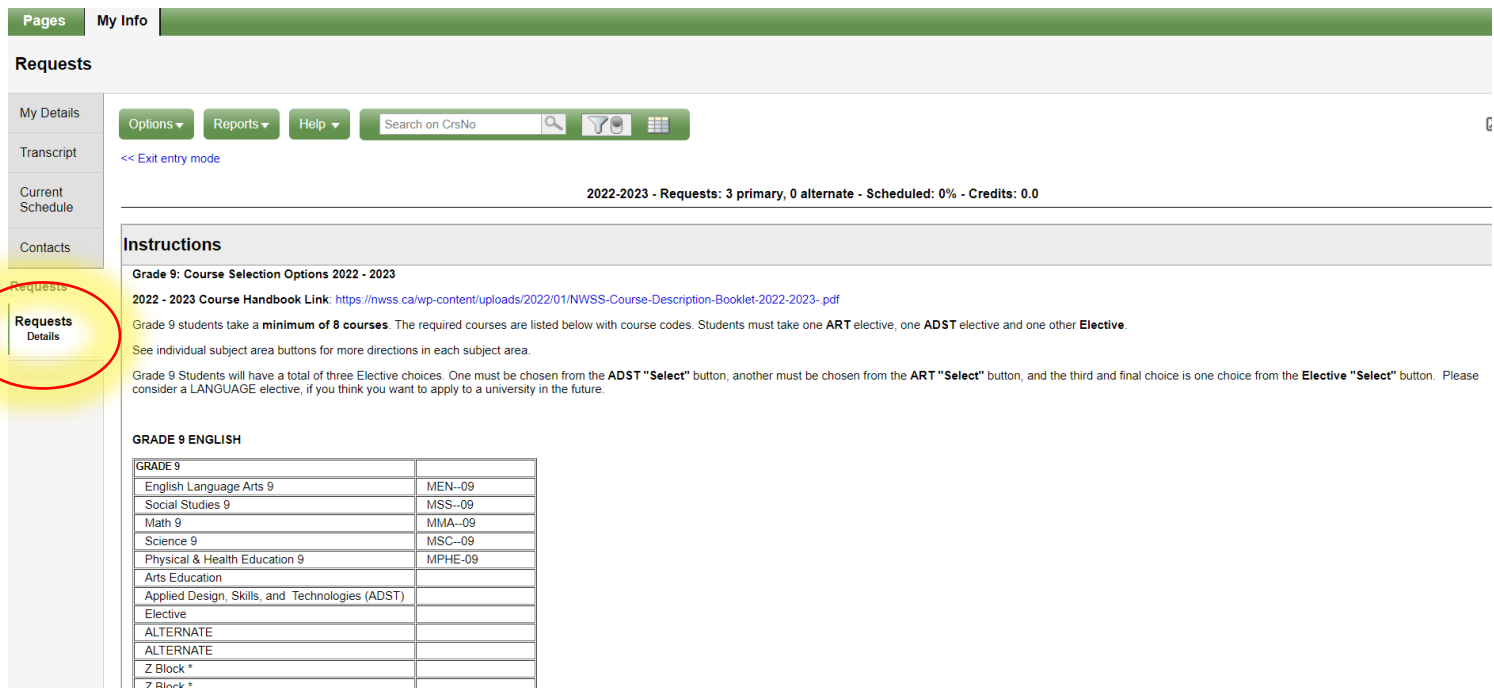
How to input NWSS Grade 9 Course Request?

1) Log into MyEducation account (<https://myeducation.gov.bc.ca/aspden/home.do>) using the Student Account information provided by your child's Middle School.

2) Click on the tab "My Info"



3) Select "Requests" on the left-hand side tab



4) Scroll to the bottom of the screen until you see the section "Primary requests"

Primary requests

| | Subject area | SchoolCourse > CrsNo | SchoolCourse > Description | Alternate? | Credit |
|-----------|---------------------------|----------------------|----------------------------|------------|--------|
| Select... | English Language Arts | MEN-09 | ENGLISH LANGUAGE ARTS 9 | N | 0.0 |
| Select... | Social Studies | | | | |
| Select... | Math | MMA-09 | MATHEMATICS 9 | N | 0.0 |
| Select... | Science | | | | |
| Select... | Physical Health Education | | | | |
| Select... | Career Life Education | MCE-09 | CAREER EDUCATION 9 | N | 0.0 |
| Select... | Arts Education | | | | |
| Select... | Applied Skills (ADST) | | | | |
| Select... | Elective | | | | |
| Select... | Z Block Options | | | | |

Alternate requests

| | Subject area | SchoolCourse > CrsNo | SchoolCourse > Description | Alternate? | Credit |
|-----------|--------------|----------------------|----------------------------|------------|--------|
| Select... | ALTERNATES | | | | |

Notes for counsellor

5) Choose your Grade 9 courses by pressing on each of the black colour “Select” button on the left hand side of your screen

Primary requests

| | Subject area | SchoolCourse > CrsNo | SchoolCourse > Description | Alternate? | Credit |
|-----------|---------------------------|----------------------|----------------------------|------------|--------|
| Select... | English Language Arts | MEN--09 | ENGLISH LANGUAGE ARTS 9 | N | 0.0 |
| Select... | Social Studies | | | | |
| Select... | Math | MMA--09 | MATHEMATICS 9 | N | 0.0 |
| Select... | Science | | | | |
| Select... | Physical Health Education | | | | |
| Select... | Career Life Education | MCE--09 | CAREER EDUCATION 9 | N | 0.0 |
| Select... | Arts Education | | | | |
| Select... | Applied Skills (ADST) | | | | |
| Select... | Elective | | | | |
| Select... | Z Block Options | | | | |

Alternate requests

| | Subject area | SchoolCourse > CrsNo | SchoolCourse > Description | Alternate? | Credit |
|-----------|--------------|----------------------|----------------------------|------------|--------|
| Select... | ALTERNATES | | | | |

Notes for counsellor

6) If you have any special notes to inform your counsellor, type it in the provided box.

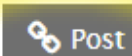
Alternate requests

| | Subject area | SchoolCourse > CrsNo | SchoolCourse > Description | Alternate? | Credit |
|-----------|--------------|----------------------|----------------------------|------------|--------|
| Select... | ALTERNATES | | | | |

Notes for counsellor

7) **This is the most important step!** Click **“POST”**

Notes for counsellor

 Post

Last posted time: Approved time: