

**FRASER RIVER MIDDLE SCHOOL**  
**Parent Advisory Council (PAC) Meeting**  
**Fraser River Middle School**

**AGM followed by General Meeting –October 3, 2022 -On Site and Zoom**

| AGENDA            |   | Action   |
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| 1. Call to Order  | Territorial Acknowledgement and Welcome<br><i>New Westminster Schools recognizes and acknowledges the Qayqayt First Nation, as well as all Coast Salish peoples, on whose traditional and unceded territories we live, we learn, we play and we do our work.</i>  | <ul style="list-style-type: none"> <li>• Claudia Gastaldo</li> <li>• Called to order 7:04</li> </ul>   |
| 2. Attendance     | Sent out the attendance sheet   | <ul style="list-style-type: none"> <li>• Christine Stover</li> </ul>   |
| 3. Approve Agenda | Additions/deletions to the agenda   | <ul style="list-style-type: none"> <li>• Claudia<br/>Looking at agenda, anything to add or delete.<br/>Nope.<br/>Francis made motion<br/>Karon 2<sup>nd</sup> motion<br/>All in favor – agenda passed</li> </ul>   |
| 4. AGM            | <ul style="list-style-type: none"> <li>• Review Roles, Responsibilities, and Need for Executive PAC</li> <li>• Call forward parents/guardians who wish to be on the executive / clarify specific roles</li> <li>• Nominate / 2<sup>nd</sup> nomination/ vote each member in to specific role</li> <li>• Information passing to new Executive members for each role that has a person in transition from current executive member</li> <li>• Clarify PAC dates for the year and current timeline</li> <li>• Call AGM to an end</li> <li>• Continue with General PAC Meeting</li> </ul> | <ul style="list-style-type: none"> <li>• Claudia</li> <li>• Relying what AGM is about and going through the roles of executives.</li> <li>• Roles that are open and that who is interested.</li> <li>• Any interest in executives.</li> <li>• Co Chair? Karon and Vinicius. Stephanie motioned</li> <li>• Charmaine second the motion and all were in favor.</li> <li>• Karon Trenaman and Vinicius Auila are the two co chairs for 2022-23.</li> </ul> <p>Treasure – Francis any leads or anyone interested in treasure as Francis will be leaving end of the school year. Anyone interested? Francis agreed to be treasure and anyone interested from this Executive PAC may work closely with him.</p> <p>Karon motioned Francis as Treasure, Vinicius 2<sup>nd</sup> the motion and all were in favor.</p> |

Christine Stover was motioned as PAC Secretary again by Katja and Emanuel 2<sup>nd</sup> the motion and all were in favor.  
Note: Christine will also be leaving end of the school year.

Charmaine Urbano will stay as DPAC Rep. Francis 1<sup>st</sup> the motion, Vinicius 2<sup>nd</sup> the motion and all were in favor as Charmaine voted DPAC Rep for this school year. Katja Solomon will be Charmaine's backup and filling in when Charmaine cannot attend.

Fundraising Co-Ordinator–  
Katja Solomon 1<sup>st</sup> motioned by Karon and 2<sup>nd</sup> by Francis all were in favor for Katja as Fundraising Co-Ordinator

Fundraising Co – Ordinator  
Stephanie Simpson 1<sup>st</sup> motioned by Charmaine and Vinicius 2<sup>nd</sup> the motion and all were in favor for Stephanie as Fundraising Co-Ordinator

Members of large: Allison Flannagan  
1<sup>st</sup> motioned by Francis  
2<sup>nd</sup> motioned katja  
All in favor

Members of large: Claudia Gastaldo  
1<sup>st</sup> motioned by Charmaine  
2<sup>nd</sup> motioned by Francis  
All in favor

Members of large;  
Emmanuel Kalunga  
1<sup>st</sup> motioned by Francis  
2<sup>nd</sup> motioned by Stephanie  
All in Favor

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|                                 |   | <p>New Pac Executives- Grades of their Children:</p> <p>Vinicius – Grade 6<br/> Karon - Grade 8<br/> Francis - Grade 8<br/> Christine - Grade 8<br/> Charmain – Grade 7<br/> Katia - Grade 6<br/> Stephanie - Grade 7<br/> Claudia – Grade 6<br/> Emmanuel - Grade 7<br/> Allison - Grade 7</p> <p>Set dates for upcoming PAC Executive Meetings.<br/> 1<sup>st</sup> Mondays of the month usually.</p> <p>Nov 7<sup>th</sup> 2022 @7pm<br/> Dec 5<sup>th</sup> 2022 @7pm<br/> Jan 9<sup>th</sup> 2023 @7pm<br/> Feb 6<sup>th</sup> 2023 @7pm<br/> March 6<sup>th</sup> 2023 @7pm<br/> April 3<sup>rd</sup> 2023 @7pm<br/> May 1<sup>st</sup> 2023 @7pm<br/> June 5<sup>th</sup> 2023 @7pm</p> |
| <p>5. Pass previous minutes</p> | <ul style="list-style-type: none"> <li>• Review Past General Minutes – June General</li> <li>• Vote on minutes to post</li> </ul> | <ul style="list-style-type: none"> <li>• Christine hands out</li> <li>• Claudia</li> </ul> <p>General meeting starting 7:57pm</p>  |
| <p>6. Principal’s Report</p>    | <ul style="list-style-type: none"> <li>• Ongoing update and report</li> </ul>   | <ul style="list-style-type: none"> <li>• Jen Harrison</li> </ul> <p>Thanks to PAC for the help and support for the Open House, it was a very nice turnout and received great feedback from staff and parents.</p> <p>Breakfast Volunteers are needed. If you are interested, please send Jen an email. Lots of diversity, to incorporate for breakfast . Monday to Friday.</p>   |

8-8:30. Working with Lee. Food safe will be asset but not needed.

Please click on the Slide Presentation that Jen has prepared for this meeting.

[October Update.pptx](#)

Affordability fund – we put a survey out and got lots of responses. Please see Slideshow.

Question: can the credit be applied on cash online.  
Answer: it was looked into and not possible at this time.

Every student will get a credit on future field trips.

Next slide, upcoming events:

Talked about the White Hatter Parent Night can watch it here at the school with other parents on Oct 13<sup>th</sup>

White Hatter for the children presentation Oct 7<sup>th</sup>

Collaboration day

Student vote

Student Led Conferences

Gary did the BYOD presentation bring your own device. As per Slide show.

Options: fundraiser for families that cannot afford to buy a device. Or refurbished ones are 100.00. Best Buy website is a good option to look at refurbished devices.

PAC Funds: Gary talked about it. Discussion how funds can be spent. More funding available for Exploratory teachers (band, tech) if it fits in the criteria.

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|                              |   | <p>Seleema Noon – Specializes in body science at school. Came in for grade 7s last year. The children really benefit from it and we would like to Like to continue this for the Grade 7s this upcoming Spring. Is there additional support from PAC or DPAC Fund for speaker.</p> <p>Seleema Noon – Claudia mentioned that gaming funds cannot be used. The PAC can discuss, vote and decide if we have wiggle room in the general fund for this.</p> <p>Last piece: Announcement.</p> <p>(also in slide show) In March the approval for concept of a new Elementary School At the Fraser River zone. They talked about a new school on same site. It’s the concept plan. Funding hasn’t been given yet. Urban design. Built up and not out. Parking will have to be creative. The concerns: the space. There is a lot of time for discussion and feedback of the community. Its still so far out until things start to process. Earliest would be 2027.</p> |
| <p>7. Treasurer’s Report</p> | <ul style="list-style-type: none"> <li>• Review proposed budget for the year <ul style="list-style-type: none"> <li>○ Group makes suggestions or asks clarifying questions</li> </ul> </li> <li>• Vote on proposed budget for the year</li> </ul> | <ul style="list-style-type: none"> <li>• Francis Ribeiro</li> <li>• Gaming funds is only 3yrs that it can be held. We don’t carry over. But regular account we can.</li> <li>• Cheque signing will change. From Claudia to Karon and Vinicius. Gaming funds two people are required to sign , and regular fund one but not signing your own.</li> </ul> <p>Add budget if it ready on this PAC Minutes.</p>   |

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|  |  | <p>Add additional lines on the budget.</p> <p>Bumping 4 areas for 1000 each as per discussed at this meeting today.</p> <p>Student clubs 500 to 1000</p> <p>Athletics and sports equipment 500 to 1000</p> <p>School leaving ceremony 500 to 1000</p> <p>Student camp support funds 800 to 1000</p> <p>Bumped (1,700 on the budget. From \$6500 to \$8200</p> <p>Line for grade 8 lunch</p> <p>Line for exploratory teachers (was there another one)</p> <p>400.00 wiggle room</p> <p>CLAUDIA 1<sup>ST</sup> MOTIONED</p> <p>KARON 2<sup>ND</sup> MOTIONED.</p> <p>All in favor.</p> |
| <p>8. NW Youth Services</p> <p>9. School Trustee</p> | <ul style="list-style-type: none"> <li>Ongoing monthly update</li> </ul> | <ul style="list-style-type: none"> <li>Filip Filipovich</li> <li>Not here today.</li> <li>Will leave on table. Cards and flyers.</li> <li><a href="http://www.newwestyouth.ca">www.newwestyouth.ca</a></li> <li>Instagram: @newwestyouth</li> <li>Drop in times vary between new west youth centre, Queensborough community centre and the 3 middle schools. (Fraser River, Glenbrook and Queensborough Middle Schools)</li> <li></li> </ul>   |

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| <p>10. DPAC Report</p>             | <ul style="list-style-type: none"> <li>• Meeting updates</li> </ul>  | <ul style="list-style-type: none"> <li>• Charmaine Urbano</li> <li>• DPAC hosted All Candidates Meeting Oct 2 with NWSS Student Voice. Election is Oct 15 and new board will start in Nov.</li> <li>• DPAC has 3 positions filled Chair, Secretary, and Treasure. Can have 6 positions this year. Looking also for MAL.</li> <li>• Bruce Cunnings was in attendance. He is Director of Instruction – Learning Services</li> <li>• Pro D Day Sept 23 autism training with EAs open to all staff but mostly EAs. – Targeted Intervention – Training for those with behavioural plans – Implementation of IEP in School.</li> <li>• Hoping to have Q&amp;A with minister of Education Jennifer Whiteside in person in Jan/Feb depending on schedule. Submit Qs in advance. More to come.</li> <li>• Teaming up with Vancouver DPAC on updating area standards for dictating new school learning spaces. Last update was in 2012. Make sure we are not behind in projected numbers when building new schools because we end up being over capacity even before opening.</li> <li>• Looking for schools to host DPAC meetings.</li> </ul> |
| <p>11. Fundraising/<br/>Grants</p> | <ul style="list-style-type: none"> <li>• Spirit Wear <ul style="list-style-type: none"> <li>○ Timeline and key contacts</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>• Karon Trenaman</li> <li>• Agree to 3 garments. T shirts, hoodie, crewneck,</li> <li>• Karon will talk to Darren to see about changing suppliers.</li> </ul>   |

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|                          |   | <ul style="list-style-type: none"> <li>Who created logo..is a question!</li> </ul>   |
| 12. Community Building   | <ul style="list-style-type: none"> <li>Review Welcome Coffee and treats for new parents on first day</li> <li>Review Open House coffee and treats</li> <li>What is coming up that we could be present for? Any volunteering opportunities at the school?</li> <li>What are the proposed Spirit activities/events between now and winter break?</li> </ul> | <ul style="list-style-type: none"> <li>Welcome back coffee. 100 people came. Charmaine and Claudia were here. Open house coffee and timbits, Karon and Christine hosted the table.</li> </ul> <p>Band concert will be December 13<sup>th</sup>. Will be serving coffee and cookies. Half an hour before concert. Next meeting will take volunteers. Arrive 45 min early to set up.</p> <p>Upcoming Events; food drive, Halloween Fashion Show, and spirit week for Christmas</p> |
| 13. Teacher Appreciation | <ul style="list-style-type: none"> <li>Traditionally, we do an October "Thank You" to staff</li> <li>Pre-covid we had parents send in treats for a timespan of a week</li> </ul>  | <ul style="list-style-type: none"> <li>Claudia or New Co-Chair in October to discuss appreciation week for staff.</li> </ul> <p>October Thank You for staff from PAC/Parents</p> <p>Christmas Week – parents sending in treats as per before Covid?</p> <p>Feb we ask parents to bring in treats?</p> <p>End of year PAC does a lunch or breakfast</p> <p>Next meeting we will discuss. As the time in this meeting is getting longer!</p>                                       |
| 14. Miscellaneous        | <ul style="list-style-type: none"> <li>Transportation – should this continue to be a meeting topic</li> <li>Website: <ul style="list-style-type: none"> <li>Where can you find PAC information?</li> <li>Anyone interested in supporting tech / social media pieces for PAC?</li> </ul> </li> <li>Any thing else?</li> </ul>                              | <ul style="list-style-type: none"> <li>Claudia or new co-chair 6 years ago. 2 women hired school bus. A lot of work and money. More than it was worth. So it dropped after a year or two. Few years ago a grandmother brought it to the table again, we have been discussing it on the agenda. And the district doesn't support a bus. So we talked about ride share, but didn't go anywhere. Parents need to be vocal for need of bus at certain</li> </ul>                     |



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|                  |  | <p>time. So kids wont be standing alone in dark. Actual bus driver who is a parent, has disclosed that there is a special bus in Burnaby. We will bring it to DPAC again about this topic.</p> <p>Website is now on school website. If anyone is interested in maintain it please, you can let us know. But we have a spot in the school website.</p> <p>Can talk about it next meeting with website ideas. It will be on the agenda for the next meeting. put on the agenda for next meeting with Guilherme. Talked about website creating and how to maintain.</p> <p>Dedicated email address. Talk about the sign up and email.</p> |
| 15. Next Meeting | <ul style="list-style-type: none"> <li>• November – General <ul style="list-style-type: none"> <li>○ Clarify PAC dates for the year</li> </ul> </li> </ul> | Nov 3 <sup>rd</sup> , 2022 Monday @ 7pm  |
| 16. Adjournment  | Thank you for coming!  | Adjourned 9:28pm   |